

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – August 6, 2020

Regular Session 7:00 p.m.

Due to the current “Stay at Home” order,
the Willows Unified School District
held its regularly scheduled meeting through a virtual meeting.

MINUTES

1. OPEN SESSION – CALL TO ORDER

1.1 Roll Call – President Parisio called the meeting to order at 7:00 p.m. Members present: Jeromy Geiger, Michelle Knight, Alex Parisio, Gina Taylor, and Buck Ward.

1.2 Welcome to Visitors

1.3 Flag Salute was led by Alex Parisio.

2. AGENDA/MINUTES

2.1 Approve the Agenda for August 6, 2020.

Mrs. Taylor moved, seconded by Mrs. Knight to approve the Agenda for August 6, 2020.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

2.2 Approve the Minutes of the Regular Meeting of June 11, 2020, the Special Meeting of June 24, 2020, the Special Meeting of July 9, 2020, and the Special Meeting of July 23, 2020.

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Minutes of the Regular Meeting of June 11, 2020, the Special Meeting of June 24, 2020, the Special Meeting of July 9, 2020, and the Special Meeting of July 23, 2020.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

3. PUBLIC COMMENTS - None

4. REPORTS

4.1 **Employee Associations (WUTA & CSEA)**

WUTA – Cathy Fleming, President, reported:

- Teachers have been working hard learning how to do Distance Learning. The training through GCOE was very good.
- Thank you to teachers for volunteering their time on committees to figure out how sites will implement the Distance Learning.

CSEA – Kathleen Morrison, President, reported:

- Attended a two-day CSEA conference.
- Met today to negotiate how the school year will proceed and appreciate that there are no layoffs.

4.2 **Principals**

MES – Shirley Williams reported:

- Reopening committee has been meeting to discuss items such as:
- What schedules will look like
- Professional development.
- Possibility of teachers having children on campus.
- Chromebook shortage
- Evaluating two different independent study programs for elementary students
- Curriculum maps and pacing guides

WIS – No report

WHS – David Johnstone reported:

An Equal Opportunity Employer

- Thank you to the WHS staff for volunteering their time and expertise for the school reopening committee. Confident that WHS has a plan in place to support and guide our students with a rigorous online curriculum. With pushing back the start date of school, there have been great opportunities for professional development geared for online learning and teaching practices.
- Thank you to GCOE for providing Zoom and Google Classroom trainings.
- Counselors will be meeting with students through Zoom, emails, phone calls and text messages.

WCHS – Emmett Koerperich reported:

- Staff meeting is scheduled for August 11, 2020 to go over Distance Learning plans for the school year.
- Thank you to maintenance for all their hard work. Paint job on the district office and WCHS looks great.

4.3 Director of Business Services – Debbie Costello reported:

- 45-day budget revision:
 - Looking at the difference between the district budget adopted back in June and the state adopted budget and the impact the state adopted budget will have on the district budget moving forward.
 - The deficit initially proposed for LCFF did not come to fruition. There will be cash deferrals to address and will need to work on ways to mitigate those issues. The removal of the deficit to LCFF will equate to approximately \$1.2 million in additional LCFF funding per year. That helps to relieve the deficits in the out years that would have put us into a qualified or negative budget status in year 3 of our multiyear projection.
 - SB 98 gives us a hold harmless for ADA based on the 2019-20 P2. Updating projections going into this year and the following year. In addition we will not actually be doing ADA reporting for this year. The following year will also be using 2019-20 P2 ADA, so we actually have two years of hold harmless that will be funded based on 2019-20.
 - SB 98 also provides for an adjustment to the instructional minutes requirements. There is a reduction of the minutes requirement for the 2020-21 school year.
- To order new Chromebooks, most vendors have a delay from 12-16 weeks. WUSD was able to secure 700 certified, refurbished Chromebooks with licensing for 2-3 years.
- Working on providing classrooms with their other technology needs such as webcams as quickly as possible.

4.4 Director of State & Federal Programs – Ellen Hamilton reported:

- No LCAP due on December 15, 2020 as previously indicated. SB 98 has authorized a Learning Continuity Attendance Plan and will be due to the state by September 30, 2020.
 - The Plan will not have goals or metrics or an Annual Update. It seeks to address funding stability for schools while providing information at the LEA level for how students' learning continuity will be addressed during the COVID-19 crisis into the 2020/21 school year.
 - The Plan will have similar requirements as LCAP such as a public meeting, stakeholder engagement, and input from the public. Additionally, it will have prompts regarding instructional offerings, mental health, Distance Learning, and school nutrition.

4.5 Superintendent – Emmett Koerperich reported:

- Heard great things about the GCOE trainings.
- Appreciate teachers rallying behind getting ready for Distance Learning.
- Attended the MES reopening committee meeting. Lots of positive energy from the teachers.
- Shirley Williams is organizing a waiver committee in order to apply for the K-5 waiver for education. This would allow the elementary school to open with in person education.
- Management Team will be meeting to discuss the timeline to notify parents of the Distance Learning schedule.
- Working with GCOE Technology on a distribution plan for Chromebooks and hot spots.

4.6 Board of Education Members

Buck Ward reported:

- Thank you to all staff for preparing for school during the summer.

Michelle Knight reported:

- Thank you to all staff for the hard work they are doing to help our students be successful.

Gina Taylor reported:

- Thank you to everyone for their hard work as we prepare for school.
- Glad that the District is preparing a waiver for Murdock to resume with in person education.
- At a previous meeting, Alex Parisio was selected to represent Willows Unified on the Golden State Risk Management Authority Board. He had to recuse himself due to a conflict, so Mrs. Taylor is now the representative. Attended the first meeting on July 8, 2020.

Jeromy Geiger reported:

- Thank you to all staff members for all the work in preparing for the upcoming school year.

Alex Parisio reported:

- Thank you to all staff for working through this difficult time.
- Wants to apply for the waiver for Murdock.

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation from Willows Community Thrift Shoppe in the amount of \$2,000.00 for River Jim.
2. Accept donation from Willows Community Thrift Shoppe in the amount of \$1,000.00 for the WIS Library for books.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests for Students #20-21-17 through #20-21-20 to attend school in the Willows Unified School District for the 2020/21 school year.
2. Approve Interdistrict Requests for Students #20-21-9 through #20-21-20 to attend school in another district for the 2020/21 school year.
3. Approve District and School Site Parent and Family Engagement Policies.

C. HUMAN RESOURCES

1. Approve the employment of Alberto Santillan, Summer Help, effective June 29, 2020.
2. Approve the employment of Kathleen Donovan, WIS Teacher, effective August 31, 2020.
3. Approve the employment of Khaleah Lancaster, WIS Teacher, effective August 31, 2020.
4. Approve the employment of Azucena Medina, WHS Instructional Aide II, effective September 1, 2020.
5. Accept the resignation of Becky Falcon, Yard Duty Supervisor/Crossing Guard, effective June 10, 2020.
6. Approve the Classified Sub list.

D. BUSINESS SERVICES

1. Approve warrants from 6/10/20 through 7/29/20.
2. Approve ASB Quarterly Reports (MES/WIS/WHs).

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Consent Calendar.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Appoint Secretary to the Board.
Mr. Parisio moved, seconded by Mrs. Taylor to appoint Emmett Koerperich as Secretary to the Board.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Approve the College and Career Access Pathways Partnership Appendix with Butte College for the 2020/21 school year.

Mr. Parisio moved, seconded by Mrs. Knight to approve the College and Career Access Pathways Partnership Appendix with Butte College for the 2020/21 school year.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

3. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0430	Comprehensive Local Plan for Special Education
BP 1312.3	Uniform Complaint Procedures
BP 1340	Access to District Records
BP 4112.9/4212.9/4312.9	Employee Notifications

BP 4113	Assignment
BP 4119.42/4219.42/4319.42	Exposure Control Plan for Bloodborne Pathogens
BP 4119.43/4219.43/4319.43	Universal Precautions
BP 4151/4251/4351	Employee Compensation
BP 5141.5	Mental Health
BP 5145.3	Nondiscrimination/Harassment
BP 5148.2	Before/After School Programs
BP 6020	Parental Involvement
BP 6115	Ceremonies and Observances

Mrs. Taylor moved, seconded by Mr. Geiger to approve additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

- 4. **(Information)** Williams Uniform Complaint Quarterly Report. (There were no complaints) – Information only – no action taken.

B. EDUCATIONAL SERVICES

C. HUMAN RESOURCES

- 1. **(Action)** Approve the Declaration of Need for Fully Qualified Educators for the 2020/21 school year. (Annual requirement)

Mr. Geiger moved, seconded by Mrs. Taylor to approve the Declaration of Need for Fully Qualified Educators for the 2020/21 school year.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

D. BUSINESS SERVICES

7. **ANNOUNCEMENTS**

7.1 The next Regular Board Meeting will be held on September 3, 2020, at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 7:37 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Parisio will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 7:48 p.m.

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 8:08 p.m., the meeting reconvened to Open Session. President Parisio reported out:

Item 9.1: Update given to the Board.

11. **ADJOURNMENT**

Meeting was adjourned at 8:09 p.m.